

King Hill Irrigation District
BOARD OF DIRECTORS MEETING

75 E First Ave, Glens Ferry, ID
January 11, 2023 – 2:00 pm

MINUTES

1. **Call meeting to order.**
2. **Roll call** – Present: Jeff Blanksma, Jared Zito, Justin Wootan, Walter Trail, and Phil Acord. Also present were John Hafen, Manager and Wendy Parker, Secretary/Treasurer.
3. **Approve 12/08/2022 amended Agenda.** Scrapped. Previously approved in December 2022 meeting.
4. **Approve 01/11/2023 Agenda.** Approved. Acord 1st, Trail 2nd, all approve.
5. **Approve 12/08/2022 Minutes.** Approved. Wootan 1st, Trail 2nd, all approve.
6. **Oath of Office pledged by Jeffrey Blanksma, Jr. and Phillip Acord.** Blanksma and Acord declared their oaths and sworn in to represent their divisions in the District for a term of three years.
7. **Election of Chairman and Vice-Chairman for 2023.** Blanksma nominated as Chairman. Zito 1st, Acord 2nd, all approve. Zito nominated for Vice-Chairman. Acord 1st, Trail 2nd, all approve.
8. **Reports:**
 - **Accounts Payable Disbursements/Budget 12/2022.** Approved. Zito 1st, Acord 2nd, all approve.
 - **Secretary/Treasurer Report.** Secretary reports getting new computer for the office.
 - **Manager Report:**

Looking for two new hires for the 2023 water season.

 - Christy Acord working on a grant for new equipment for the District.
 - Hafen and Jordan Shenk will be attending the IWUA Convention in January.
 - Preparing for installation of new screen at the freeway.
 - In touch with state freeway maintenance crew to clean the freeway weed rack that they are responsible for maintaining.
 - Board offers a recommendation for an interview. Group discussion.
9. **Public comment – non agenda items.** No public comment.
10. **Linda Harder to address Board with Permanent Water Request.**

Requesting Permanent Water Transfer of 1.0 acres of water shares to her account. Harder instructed to also file the Permanent Water Transfer with the county. Approved. Zito 1st, Trail 2nd. All approve.
11. **Hammett project report.**
 - Hafen reports that the pipe has been installed under the railroad track successfully within the day. Trail recommends performing a pressure test on the pipe, just to be sure no leaks. It is agreed that pressure test should be done.
 - About 75% of pipe has been laid and they are down to smaller pipe now, so the pace is picking up.
 - Pump deck hole is now to depth. De-watering is going well. Almost ready to begin laying cement. For the deck.
 - Cold Springs diversion has not been started yet, but it is next to do.
 - Hafen recommends setting aside funds to hook up KHID's laterals to the Hammett main line.
 - The Cold Springs (\$500,000) loan application will be looked at tomorrow along with the IDWR Aging Infrastructure Grant. (\$828,000).

- Guest, Mike Connell, asked about the process for hooking up his pump. Blanksma explained that when the pipeline comes through his place, where the existing point of diversion is KHID will put a turn-out to a blind flange. From that point, it will be the water user's responsibility to hook up whatever kind of irrigation they use. Group discussion about meters. Group discussion about pumps and meters.
- Connell discusses concerns about the unused ditch and how it will be filled in. Group discussion about how it will be filled in. Blanksma says KHID will look at that issue after project is completed.
- Connell stated that he has had to take down livestock fences for the Hammett Project access. He said that he is a small operation and does not have hired people to help put up his fences back up. He asks if there is anything KHID can do to help? Trail asks if it was an existing right of way? Blanksma says it is an existing right of way. Trail explains that since it is an existing right of way, it is the landowner's responsibility. Blanksma stated that he will try to find assistance he can, to help him get it put back up.
- Scott Nichols (City of Glenns Ferry) asked, "Point of diversion, isolation valve, owner supplies meter and hooks stuff up—is that how that works?" Hafen explains that the Cold Springs NRCS EQIP grant could possibly help buy some of those meters and KHID may help, if possible, because he would like to have the same meter for everyone. The Sprinkler Shop is recommending a meter branded, "Badger."
- Group discussion about the meters.

12. Decide the future of more infrastructure projects, such as Alkali.

- The Board decides the next infrastructure improvement project will be Alkali, after that the next project to be decided based on what is in the best interest of the District as a whole—based on urgency and financial needs.
- No action taken at this time, no need for vote.

13. 2023 Budget Preview.

- Blanksma begins the discussion and the Board reviews last year's (2022) budget. Even though over, he thinks we did well operationally, considering the steep price increases in fuel and electricity. We were also able to move targeted funds into our reserve account as planned.
- Group discussion going line-by-line items for proposed 2023 Budget.

14. Approve Budget and set 2023 Assessment.

- Budget approved. Trail 1st, Zito 2nd, all approve.
- Zito instructs the Secretary to put funds from sale of King Hill building into a CD.
- 2023 Assessment set at \$145.00 per acre. Small tract delivery fee (for properties one acre or less) set at \$100.00. Trail 1st, Zito 2nd, all approve.

15. Glenns Ferry Carriage Agreement

- Group discussion with Nichols regarding acreage and volume of water delivered.
- Parker asks if we can get a signed Carriage Agreement with the City of Glenns Ferry to be renewed each year.
- Nichols says the City would agree to an updated agreement.
- Blanksma asks if the City would agree to increase that is proportionate to KHID increase. Nichols says the City would agree to that.
- Motion to raise the City of Glenns Ferry Carriage Agreement proportional to the KHID assessment. Wootan 1st, Zito 2nd, all approve.

16. Water meter discussion.

- Group discussion about water meters to be installed and implemented along the Hammett Pump and Pipe Project.
- Nichols asks, "Do you want the City of Glenns Ferry to order four?" Board agrees with that number.

- Hafen shares what meters he thinks should be the KHID preferred meters. He is requesting meters with radio capable.
- The Board concludes that KHID will use the meters with radio capability and will use grant funds, if available, to assist the water users with new KHID approved meters and water user will pay for the rest.

17. Executive Session: Title 74-206(b)** Acord 1st, Zito 2nd, all approve.

18. Rehire Manager and Secretary for 2023.

- Motion to rehire John Hafen as Manager. Trail 1st, Zito 2nd, all approve.
- Motion to rehire Wendy Parker as Secretary/Treasurer. Trail 1st, Acord 2nd, all approve.

19. Adjourn. Acord 1st, Zito 2nd, all approve.